

**UNIVERSITY OF PUERTO RICO  
MEDICAL SCIENCES CAMPUS  
GRADUATE STUDIES - BIOMEDICAL SCIENCES  
Central Office of Admissions  
P. O. BOX 365067  
SAN JUAN, PUERTO RICO 00936-5067  
Tel. (787) 758-2525 Ext. 5214  
Fax (787) 282-7117**

**APPLICANT'S NAME AND ADDRESS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Social Security Num.:** \_\_\_\_\_

**Student Num. (UPR System)** \_\_\_\_\_

To be completed by the applicant:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LastName                      FirstName                      Middle Name

The Family Educational Rights and Privacy Act (20 United States Code 1252 (g)) provides that each applicant will have right of access to his or her letters of recommendation. Check one below and sign the appropriate statement.

- I hereby waive my right of access to the information provided in this evaluation. In waiving this right of access, I understand that this completed form will be held in confidence from me by the University of Puerto Rico.
- I do not waive my right of access to this evaluation.

Date \_\_\_\_\_ Signature \_\_\_\_\_

The above student is applying for admission to the Graduate Program in the Department of \_\_\_\_\_ at the Medical Sciences Campus of the University of Puerto Rico, and has given your name as a reference. The Graduate Committee would appreciate your frank opinion of this student on the form attached.

In selecting applicants to the Graduate Program, the Graduate Committee depends very much on evaluations of the applicants supplied by undergraduate faculty members. We are anxious to select individuals whose accomplishments, personal attributes, and abilities indicate that they have the greatest potential for Graduate training, teaching and research, therefore, we ask that you provide a thoughtful and complete frank appraisal of the applicant in relation to other undergraduate students you have known at your institution. If you do not know the applicant well enough to complete this form, please notify him/her and return the form. Your early reply is appreciated, since the applicant will not be evaluated without your appraisal.

This form included a section in which to check responses, a narrative comments portion, and summary evaluation question. Please complete each one.

LETTER OF EVALUATION

Name of Student \_\_\_\_\_ Soc. Sec. Number \_\_\_\_\_

I. A. In what capacity have you been associated with the student?

1. Instructing:  Lecture  Laboratory  Seminar

Specify course (s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2.  Academic Advising

3.  Socially

4.  Other (Please specify)

\_\_\_\_\_  
\_\_\_\_\_

5.  Not Acquainted

B. How well do you know the applicant?

1.  Very well

2.  Fairly well

3.  Slightly

C. How long have you known the applicant \_\_\_\_\_

D. What would be your attitude toward having this student in a responsible position under your direction?

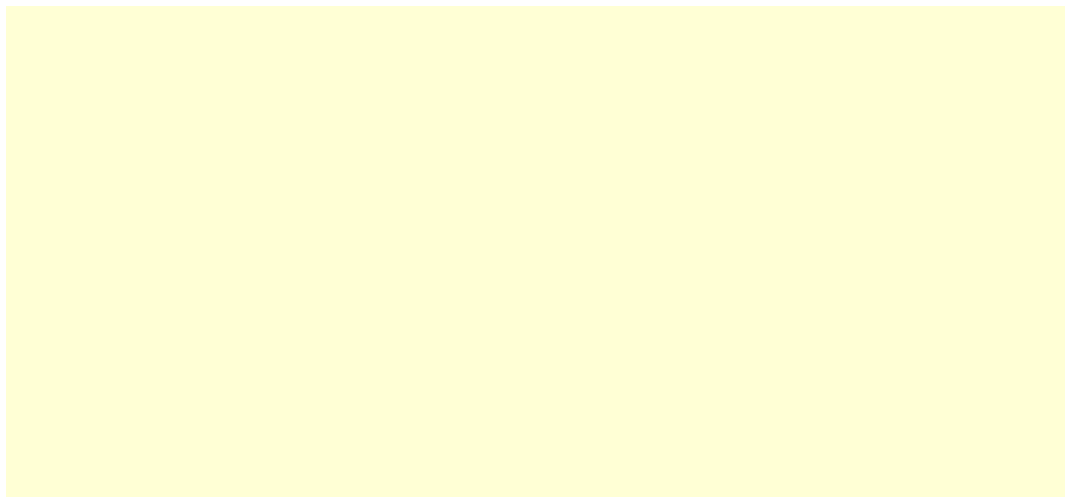
- 1.  Definitely would want him/her
- 2.  Would want him/her
- 3.  Would be satisfied to have him/her
- 4.  Would prefer not to have him/her
- 5.  Definitely would not want him/her
- 6.  Unable to judge

E. To your knowledge, has there ever been any disciplinary action involving this student which might indicate unsuitability for Graduate Studies?

- 1.  Yes. If yes, please provide full explanation in Narrative Comments Section or in a letter.
- 2.  No.

II. Narrative Comments: Please follow the instructions for each item. the following has been suggested by Graduate Committee members as important information they would like to have included in narrative comments on each applicant. Please compare this applicant to other applicants from your institution.

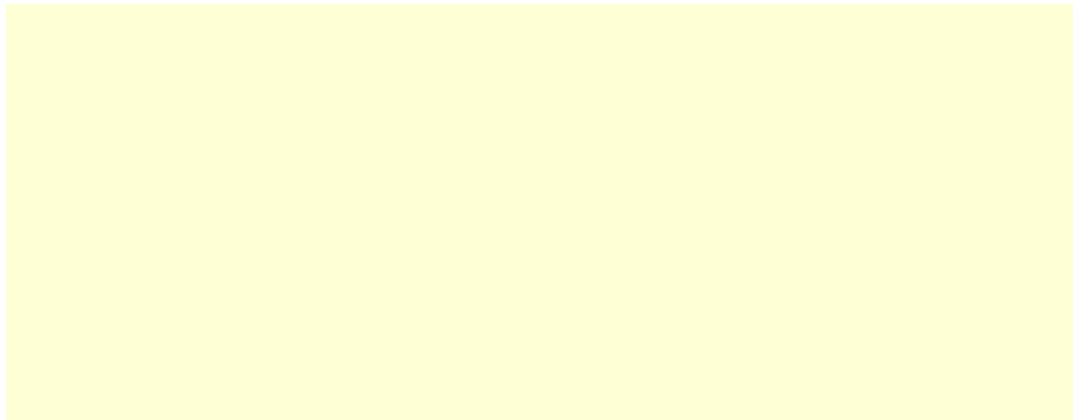
A. Personal attributes: Please emphasize assets and liabilities, particularly those qualities which would indicate special promise or potential problems for graduate education, teaching, and research. Description of the applicant's actions in particular situations would help to clarify your appraisal.



B. Academic achievement: Since transcripts are available, comments should amplify the information on the applicant's academic record including the following.

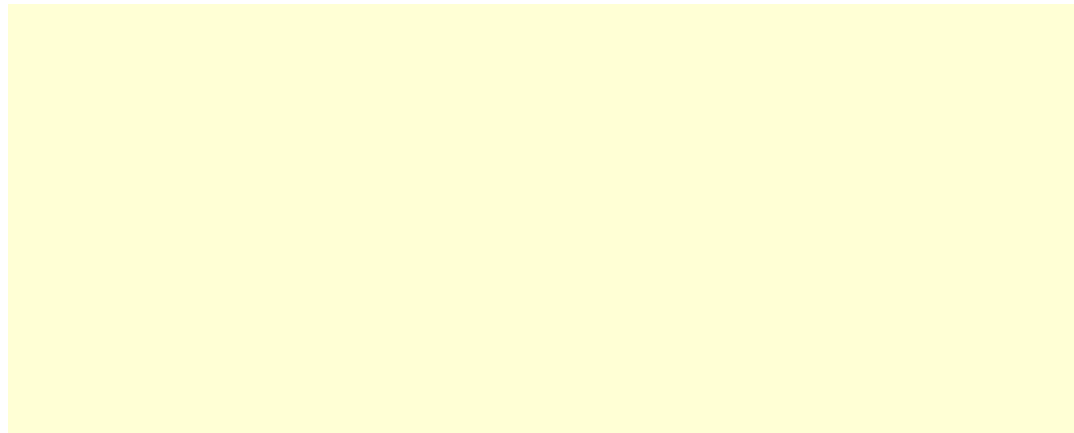
1. Academic achievement relative to others from your college or university, e.g., class standing.
2. Consistency of performance.
3. Extenuating circumstances, which might account for atypical grade(s) or course load(s).
4. Degree of strenuousness of class(es)- honor section(s), etc.

C. Employment, extra-curricular or avocational activities: Since this is given on the application, mention only if you can elaborate meaningfully on them. Any activities, which indicate motivation for graduate work, are of special interest. If involvement was extensive, what was the effect on academic



achievements?

D. Honors received, academic or non-academic: Specify the competition or degree of selectivity of such awards, e.g., how many were awarded in what student population?



III. A. Please indicate with a check mark (X) for each factor below your opinion of this applicant's position on that factor relative to other students at your institution.

FACTORS	Outstanding: Top 5%	Excellent: Next 10%	Very Good: Next 20%	Good: Next 40%	Fair: Next 20%	Poor: Bottom 5%	No basis for judgement
Motivation for graduate studies: genuineness and depth of commitment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity: personal developments, ability to cope with live situations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional stability: performance under pressure; mood stability; constancy in ability to relate to others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal relations: ability to get along with others; rapport; cooperation; attitudes toward supervision.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Empathy: sensitivity to needs of others; consideration, tact.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Judgement: ability to analyze a problem; common sense; decisiveness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness: originality; sense of responsibility; promptness; conscientiousness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability: dependability; skillful management of available resources.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication skills: clarity of expression; conscientiousness.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perseverance: stamina, endurance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self confidence: assuredness; capacity to work with awareness of own strengths and weaknesses.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Please check your overall evaluation of the applicant for graduate studies.

1.  Outstanding Candidate

2.  Excellent Candidate

- 3.  Very Good Candidate
- 4.  Good Candidate
- 5.  Fair Candidate
- 6.  Poor Candidate
- 7.  No Basis for Judgement

Name (Print) \_\_\_\_\_

Academic Rank  Department

University

Mailing Address:

City:

Country or State  Zip Code

Date  Signature \_\_\_\_\_