



UNIVERSITY OF PUERTO RICO • UNIVERSIDAD DE PUERTO RICO
MEDICAL SCIENCES CAMPUS • RECINTO DE CIENCIAS MEDICAS
SCHOOL OF MEDICINE • ESCUELA DE MEDICINA



Resident and Non-Faculty Teacher Preparation Statement

Approved by the Curriculum Committee on September 11, 2015

Residents as Medical Educators:

The University of Puerto Rico School of Medicine (UPR-SoM) recognizes the important role that residents play on the professional development of our students.

The UPR-SoM's Graduate Medical Education Office, in conjunction with the Curriculum Committee, acknowledge that preparing residents to become medical educators is an integral component of resident training and medical student learning. The UPR-SoM's residents are continually placed in the role of medical student supervisors on a daily basis. In addition, during all of the undergraduate's required third year clinical clerkships and fourth year sub internships and electives, medical students identify residents as some of the most influential teachers.

Given the importance of resident educators, it is essential to provide them with formal tools for teaching and assessing medical students. Therefore, all residents interacting with UPR-SoM medical students will be required to participate in formal training sessions aimed at the development of their teaching and assessment skills.

In accordance, the UPR-SoM's Curriculum Committee and Graduate Medical Education Office have approved the following guidelines:

- All interns will be required to participate, upon admission, in the Residents as Teachers training coordinated by the GME Office.
- All Chief Residents will be required to participate in the Chief Residents as Teachers training coordinated by the GME Office.
- All residency programs, and corresponding clinical departments, will be responsible for ensuring resident continued formal training for developing their teaching and assessment skills. This may be done by requiring either or both of the following:
 - Departmentally driven "Residents as Teachers" programs
 - Resident participation in UPR-SoM's annual Faculty Development Program's training on teaching and assessment,
- A roster evidencing resident participation in these activities will be prepared by each residency program, will be kept at each clinical department and a copy made available to clinical course directors.

- Clinical departments will send an annual report to the GME Office evidencing compliance.
- The GME Office will make an annual report to the Curriculum Committee

In the case of residents belonging to non-UPR programs (e.g. Veterans Hospital systems), the requirement of training as medical educators still applies. The Designated Institutional Officer (DIO), or a contact person designated for such purposes, will provide the school's GME Office with an annual report on resident participation in Residents as Teachers training or equivalent. In these cases, the Associate Dean of Clinical Affairs will be the liaison person between clinical sites.

The Curriculum Office will send the school's educational program objectives annually to the contact person in these clinical teaching sites to be distributed to residents. In addition, and responding to particular program needs, the Faculty Development Program will invite all residents of all affiliated sites to our activities. If any of the external residency programs do not provide formal training to residents on teaching strategies, the Faculty Development Office will supply it.

Non-Faculty Instructors:

Many of the medical school's courses and clerkships rely on the participation of non-faculty instructors (e.g. graduate students, postdoctoral fellows, upper-level medical students) to provide guidance and instruction of medical students in certain educational activities, such as small group discussions, laboratories, etc.

The UPR-SoM expects that all persons who play a role in the teaching of medical students participate in formal training on student teaching and assessment strategies. The directors of all courses utilizing non-faculty instructors will be responsible of ensuring their participation in UPR-SoM's Faculty Development activities on medical student teaching and assessment. The course directors will provide an annual report on non-faculty instructor preparation to the corresponding Year Committee President who will in turn inform the Curriculum Committee of compliance with this requirement.