

# SC / MLA 2015 Fees and Policies

## General Information

Please notice that events not included under each category and the Continuing Education Courses on Thursday, October 22<sup>nd</sup> are ticketed separately.

**Continuing Education Courses** are priced individually. Classes are subject to cancellation if minimum registrants are not met.

**Tickets** are required for special events. Your conference registration may include some of them (please verify below).

Additional event tickets for guest can be purchased at the prices stated under the **One Day Registration and Special Events Fees** table (please verify below).

## Registration | Continuing Education Transfers

We will honor written requests to transfer meeting registration or CE registration to another person. Requests must be made in writing to [Prof. Rossana Barrios-Llorens](#).

## Cancellations and Refund Policy

The Southern Chapter of the Medical Library Association (SC/MLA) reserves the right to cancel or postpone any conference session or class due to unforeseen circumstances or inadequate registrations.

If an attendee cancels their registration prior to September 21<sup>st</sup>, 2015, SC/MLA will refund all registration fees but is not responsible for any related costs, charges or expenses to participants, including cancellation charges assessed by airline or travel agencies.

Please familiarize yourself with all hotel cancellation penalties and fees when you make your hotel reservations.

No refunds will be given after September 21<sup>st</sup>, 2015.

## **Payment Options**

### Credit Card Payments

Will be accepted through secure online registration.

### Checks - Made payable to:

UPR MSC SC/MLA 2015

### Mail Checks to:

Conrado F. Asenjo Library  
ATTN. Ms. Amariliz Burgos (SC/MLA 2015)  
Medical Sciences Campus  
University of Puerto Rico  
PO Box 365067  
San Juan, Puerto Rico 00936-5067

## **IMPORTANT:**

Online registration must be completed prior to sending a check. Please indicate the name(s) of each registrant on the check.

## SC/MLA 2015 Full Registration Meeting Fees

**Early Bird**  
By September 21<sup>st</sup>, 2015

**Late Registration**  
After September 21<sup>st</sup>, 2015

### SC/MLA Members

**\$300.00**

**\$350.00**

Includes:

Early Bird Reception, Welcome Reception, Continental Breakfast/Exhibits, Business Meeting/Breakfast, Roundtables, and Banquet at Hilton.

### Non-Members

**\$375.00**

**\$400.00**

Includes:

Early Bird Reception, Welcome Reception, Continental Breakfast/Exhibits, Business Meeting/Breakfast, Roundtables, and Banquet at Hilton.

Become an [SC/MLA Member](#) today and receive the chapter member's registration rate!

### Students

**\$100.00**

*Must be enrolled in an ALA-accredited program*

Includes:

Continental Breakfast/Exhibits, Roundtables, and Business Meeting/Breakfast.

### SC/MLA Retirees

**\$50.00**

Includes:

Welcome Reception, Continental Breakfast/Exhibits, Roundtables, Papers, posters and general sessions, and Business Meeting/Breakfast.